

**DAVE HARWOOD Wedding Videography**

1 Lochinch Close  
Blackpool  
FY4 5NR 01253 763764

**WEDDING VIDEO CONTRACT**

**Contract between Dave Harwood**

**And**

**We give permission to Dave Harwood to video record our wedding day**

**Payment**

A deposit of £100 is required to confirm your booking and reserve the day; this will be deducted from the final balance. The preferred method of payment is to pay the balance on or before the pre-wedding meeting, approx 1 week before the wedding day. To be as flexible as possible I also offer the following alternative. At least 50% of the balance must be paid no later than at our pre-wedding meeting approx 1 week before the wedding. Any remaining balance is due at the latest on collection of the finished work. **PLEASE ALLOW TIME FOR CLEARANCE OF CHEQUES**

**Church Service** - Virtually all Churches allow the video recording of the marriage ceremony, however you must get permission from the church minister, and to be aware of any restrictions, charges or conditions that they may impose.

Please state that Dave Harwood video is a qualified master member of the institute of videography, this is their assurance of professional behaviour whilst on church premises.

Dave Harwood Video will record the marriage service as permitted, from a suitable position as allowed by the church.

If possible please ensure that the church is open at least one and a half hours before the start of the ceremony in order for me to take some internal establishing shots.

**Civil Ceremony** -Virtually all Hotels and Registry offices allow the video recording of the marriage ceremony, but be aware of any restrictions or conditions that they may impose. Dave Harwood Video will record the marriage service as permitted, from a suitable position as allowed by the registrar conducting the service.

**The Vows / Speeches** - Please try to ensure that the camera does not record any undesirable or unwanted sounds during the vows or speeches, for example noisy room Air conditioning systems, extractor fans etc. Whenever possible please ask the Hotel or venue to briefly turn these off to ensure crystal clear sound recordings.

**The Evening Reception- if applicable** First dance coverage will be 1 hour's attendance, recorded from 8pm until 9pm. Please ensure that the first dance takes place before 8.50pm to ensure coverage. **Filming will end at 9pm.** In the event of the first dance taking place later than 9pm, coverage will be at the discretion of Dave Harwood as I often have a wedding to attend the next day. **Rates are £30 per half hour after 9pm**

Dave Harwood Video may display or show the finished video or still images for the purpose of demonstration viewing and advertising, some edited footage may be shown on my website. This may only be waived if specifically requested.

Your finished DVD will normally be ready within 4 weeks after the wedding day. However at certain busy times this will take longer, up to 8 or 9 weeks at extremely busy times during peak season

**Editing decisions shall be deemed correct** - Editing your wedding is an extremely time consuming exercise, a typical wedding video will take up to 16 hours to edit. All editing is done alone by Dave Harwood; however please feel free to discuss any special ideas at the pre-wedding meeting. Even minor alterations can be very time consuming. Any alterations other than for obvious mistakes i.e. spelling mistakes will be chargeable @£30 per hour. Copies will be available for up to at least 1 year after the wedding date, and in most cases for years afterwards

**Complaints** - Any complaints should be raised by the client with the videographer in writing, within 14 days of first becoming aware of the matter to be complained of and in any event within 14 days of receipt of the final product

**"Force Majeure or Act of God"** The due performance of this contract is subject to alteration or cancellation by either party owing to any cause beyond their control.

**Limitation of Liability** - Dave Harwood Video will take enormous care to ensure the capture of your wedding on video. In the extremely unlikely event of total or partial video and / or audio failure, where it is the fault of Dave Harwood, or due to technical problems, or exceptional unforeseen circumstances or cancellation of this contract by either party for any other circumstance the liability of one party to the other shall be limited to the total value of the contract. Neither party shall be liable for indirect or consequential loss. In the event of a part of the Event being recorded we will in that case return a fair proportion of the price. Whilst every reasonable effort is made to record significant parts of the event we cannot guarantee to capture any particular aspect of the event.

Please note that recording outside may be restricted in the event of heavy rain or other undesirable weather elements

**If you cancel this booking the deposit of £100 is strictly non refundable.**

If you cancel this booking:

- (1) more than 60 clear days before the date of the event then the deposit will be forfeited, but no further sum is payable by you;
- (2) Within 60 clear days of the date of the event a sum amounting to 50 per cent of the package Price is payable by you;
- (3) Within 30 clear days of the date of the event a sum amounting to 95 per cent of the package Price is payable by you.

Any cancellation must be notified to us in writing addressed to us at the address shown in the contract form.

We have read and understand the terms and conditions and agree that this forms the contract between Dave Harwood Video and (PRINT NAME)

**You should sign two copies of the contract and return one to us by return**

**Signed**..... **Bride** ..... **Date**

**Signed**..... **Groom** ..... **Date**

**DATE OF WEDDING**

